



Sales Support (m/w/d)

Netherlands (Home Office)

Ter Ingredients is a leading supplier of high-grade ingredients additives in various life science applications with its headquarters located in Hamburg. We provide a comprehensive product portfolio to serve customers within the food, feed, personal care, home care and health care market with focus on deliveries to Europe. We are part of the Ter Chemicals Distribution Group with over a hundred years of experience.

We are looking for a Sales Support (m/w/d) in the Netherlands to support our local Sales in our business unit Life Science. It is possible to work from home.

Your responsibilities:

- You support our sales manager in the Netherlands in all administrative tasks and in communicating with our customers
- You are responsible for the order handling and guarantee a smooth sales execution from the receipt of an order until the delivery of goods in the right quantity and quality
- You follow up on contacts and requests delivered by the sales manager
- You answer customer questions and provide our customers with all the needed information, e.g., safety documents for the bought products
- You keep in contact with our headquarter in Germany as well as the fellow sales managers and our customer service
- You are responsible for the sample dispatch

Your profile:

- ✓ You have at least two years of experience in customer or supplier service or a similar position, preferable in chemical distribution
- ✓ You are trained in using SAP and MS Office
- ✓ You are fluent in Dutch and English
- ✓ Your way of working is service orientated, proactive, and very well organized
- ✓ You are a problem solver and a team player
- ✓ Your communication skills are excellent

Are you ready for something new?

We are looking forward to your application. Please submit your application documents preferred as a pdf document with max. 10MB.

Please [apply here](#).

For further information please contact Franziska Pund (+49 40 300 501 8081 / f.pund@tergroup.com) or take a look at our homepage jobs.terchemicals.com

